**PALM scheme employer Expression of Interest for the Vietnam Labour Mobility Arrangement**

# <Employer to write company name here>

# Expression of Interest

Please review and respond to all questions below.

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Employer Details | | | | | | | |
| Employer legal name | |  | | | | | |
| Trading name (if different to above) | |  | | | | | |
| Type of business | | Direct employer / Labour Hire / Other (specify) | | | | | |
| **Key Contact Names** | | **Role** | **Phone number** | | | **Email address** |
|  | |  |  | | |  | |
|  | |  |  | | |  | |
|  | |  |  | | |  | |
| **Have you at least 12 months demonstrated experience under the PALM scheme recruiting workers in Australia’s agriculture sector?** | | | | | **Yes / No** | | |
| **Recruitment details under the Vietnam Labour Mobility Arrangements (VLMA)** | | | | | | | |
| Total positions your organisation is looking to fill through VLMA? | | |  | | | | |
| Job titles, proposed locations (incl. postcodes), and total numbers at each – fill in below. | | | | | | | |
| Job Title | Proposed Locations (incl postcodes)  *NB: for labour hire companies, please include all possible host locations* | Number of workers at each location and gender? | | Length of placement | | | |

# Selection criteria

You must address the following assessment criteria in the application. We will assess your application based on the weighting given to each criterion.

We will only select employers where applications score highly against all assessment criteria.

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| Criteria 1 (200 words) – Cultural competency, in particular in managing a Vietnamese workforce – 35 per cent |
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| **Criteria 2 (200 words) – Commitment and capacity to supporting the welfare of workers – 35 per cent** |
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| **Criteria 3 (200 words) – Capacity to manage modern slavery and integrity risks in recruitment – 30 per cent** |
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| **Please include any information that might support your application (200 words)** |
|  |

# Proposed evaluation process

* Following submission of EOIs, eligibility will be assessed by a joint DFAT/DEWR panel.
* A final determination of shortlisted applicants will be made, and successful applicants invited to submit recruitment plans for Vietnamese workers as per the requirements of the PALM scheme deed and guidelines.

Total recruitments may be up to 50 workers within employers’ current recruitment caps to ensure fairness in accessing the Vietnamese cohort.

In the event that applicants are ranked equally, preference may be given to direct employers over labour hire companies.

## VLMA EOI Checklist

Please review and respond to all questions below.

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| --- | --- | --- |
| # | Description | Attestation |
| 1 | My company is an existing PALM scheme employer. | Yes / No |
| 2 | I understand and agree to abide by the conditions outlined in the PALM scheme deed & guidelines. This includes any additional obligations set out in any additional guidelines. | Yes / No |
| 3 | I understand that I can only recruit workers from Vietnam if I am successful under this EOI. | Yes / No |
| 4 | I, nor my company, have not serious breaches or multiple lesser breaches under the deed and guidelines or suspension from recruiting within the last 24 months, unless the AE has been in operation for shorter time in which instance the case will be assessed individually. | Yes / No |
| 5 | I, nor my company, am not subject to any current investigation into potential serious breach of the deed and guidelines or compliance with relevant Australia laws (e.g., Fair Work Act or WHS). | Yes / No |
| 6 | I, and my company, have a record of appropriately managing work incidents and meeting reporting requirements under the PALM scheme Approved Employer Deed of Agreement. | Yes / No |