

JEKLIS BLONG OL WOKA TAEM OLI FINIS LONG WOK

Jeklis ia hem i talemaot ol samting yu mas priperem bifo yu gobak long hom long en blong emploimen long yu anda long Pasifik Leba Mobiliti (PALM) skim.

Ol emploia i sud tokbaot jeklis ia wetem yu long taem blong dipaja brifing.

SIKS MANIS BIFO YU AOT

Jekem ekspaea deit long paspot

- Mekem sua se paspot blong yu hem i no ekspaea blong mekem se yu save pas tru long imigresen long hom kantri blong yu taem yu gobak.
- Sapos paspot blong yu bae hem i ekspaea long nekis 6 manis, i gud blong jekem ol rikawemen blong kantri blong yu blong mekem sua se yu save gobak long hom.
- Ol hae komisen, embasi mo konsulet blong ol kantri long Pasifik mo Timor-Leste we oli stap long Ostrelia oli save givim advaes long saed blong paspot we hem i ekspaea o i lus, mo oli gat ol infomesen long saed blong rikwaemen blong entri (blong gobak).

Ol opsen mo kost blong travel i gobak

I gud blong toktok wetem emploia blong yu long saed blong ol arenjmen blong yu save travel i gobak. Blong ol sot tem woka: emploia blong yu hem i bin pem flaet finis blong yu aot long Ostrelia blong gobak long hom kantri blong yu. Bae oli pasem plen tiket long yu enitaem long 5 dei bifo flaet blong yu hem i aot. Blong kasem help long saed blong ol apruvul blong travel, kontaktem PALM skim sapot sevis laen long **(1800 51 51 31)** o imelem (palm@dewr.gov.au).

Blong ol long tem woka: yu save jusum blong arenjem mo pem ol kost blong travel blong gobak long hom. I gud blong tokbaot wetem emploia blong yu mo tingbaot ol samting ia:

- ol flaet skejul mo kost blong ol plen tiket
- ol domestik flaet o transfea i go long ol intenasonal eapot long Ostrelia, sapos i nid
- hamas basket mo weit blong ol basket we oli letem yu karem, mo kost blong karem ekstra basket (hemia i save sas lepet, mo i gud blong jekem hamas yu save karem bifo yu aot)
- kost blong ples blong slip taem yu stap gobak long hom blong yu, sapos i nid
- kost blong transpot blong aot long eapot blong kasem haos
- hamas diutifri yu save karem i kambak long hom kantri blong yu.

Jekem balens blong seving long yu

Sapos yu wantem pem ol kost blong travel blong yu, mekem sua se yu sevemap mane inaf blong save pem. I gud blong jekem se mane blong yu inaf blong pem ol narafala kost long travel blong yu blong kasem hom, olsem kakae mo dring.

TRI MANIS BIFO YU AOT

Toktok wetem famli blong yu blong pripea blong gobak

I gud blong tokbaot ol samting ia:

- ol gol we yu mo famli blong yu i bin putum bifo yu bin kam long Ostrelia
- hamas seving long yu wantem karem i gobak wetem yu
- wanem bae yu mekem mo hao bae yu selebretem taem yu gobak long hom
- eni ting we famli blong yu i wantem yu karem i kambak (rimemba se ol ekstra basket i sas)
- hao bae yu kasem haos taem yu araev long eapot.

Sapos yu gat eni wari, toktok wetem kantri lieson ofisa (CLO) o leba attaché blong yu. I gat list blong ol CLO/leba attaché long [websaet blong PALM skim](http://www.palmscheme.gov.au/contact): (www.palmscheme.gov.au/contact).



Jekem visa statis blong yu

- Askem emploia blong yu long saed blong visa statis mo deit we bae visa i finis. Emploia blong yu i save faenen infomesen ia long immigration.gov.au akaon blong olgeta long [websaet blong Dipatmen blong Hom Afea](#): (www.homeaffairs.gov.au/immiaaccount).
- Bae yu nid blong save hemia blong klemem mane blong superannuation blong yu (providen fan) taem yu gobak long hom. Bae yu save kasem mane blong superannuation blong yu afta long visa blong yu i ekspaea.

Priperem ol pepa blong yu we i soemaot ol ajivim blong yu

Maet yu wantem priperem ol pepa blong ol ajivmen blong yu blong taem yu stap long Ostrelia.

Hemia i save inkludum:

- wan resume o CV we hem i listim ol job we yu mekem mo ol diuti long wok, inkludum ol refrens blong emploia
- ol setifiket o narafala pepa we hem i listim ol test, skil o stadi we yu kasem long Ostrelia
- ol tikit blong yusum masin mo laesens blong draev
- ol narafala ajivmen olsem ol membasip long komuniti mo ajivmen long spot.

TU MANIS BIFO YU AOT

Lanem hao blong klemem superannuation blong yu afta yu gobak long hom

Yu save aplae blong kasem mane blong superannuation blong yu afta yu aot long Ostrelia tru long DASP (Departing Australia Superannuation Payment).

- Taks Ofis blong Ostrelia (ATO) hem i manajem DASP. Onlaen aplikesen blong DASP i stap long [websaet blong ATO](#): (www.ato.gov.au/individuals-and-families/coming-to-australia-or-going-overseas/coming-to-australia/returning-to-your-home-country#Claimingyoursuper).
- Yu save statem aplikesen blong yu blong DASP taem yu stap long Ostrelia yet, afta bae yu jes faenolaesem mo sabmitim DASP klem ia taem yu gobak long hom taem yu mitim ol rikwaemen blong hem.
- Go long [websaet blong PALM skim](#) mo luk infomesen pepa ia 'Andastanem superannuation blong yu' blong kasem ol infomesen long saed blong DASP, sapos yu save aplae from, aplikesen proses mo wanem infomesen yu mas sabmitim: (www.palmscheme.gov.au/resources/superannuation-pacific-workers).
- Jekem wanem infomesen yu mas sabmitim long DASP klem ia. Bae i save moa isi blong karem ol infomesen ia taem yu stap yet long Ostrelia. Samfala dokumen oli nid blong setifaem fastaem. Toktok wetem superannuation fand blong yu abaot ol dokumen yu nid blong givim.
- Oli rikomendem blong yu kipim bank akaon blong yu long Ostrelia i open i stap blong oli save pem DASP i go long hem.
- Toktok long emploia blong yu sapos yu nidim moa help. Emploia blong yu i save sapatem yu blong atendem ol infomesen toktok blong DASP long fes-tu-fes o onlaen.

Lanem hao blong komplitim taks riten blong yu long Ostrelia afta yu gobak long hom (hemia blong ol long tem woka nomo)

Sapos yu stap wok olsem wan long tem woka, maet yu mas komplitim wan taks riten.

Blong kasem infomesen long hem:

- go long [websaet blong ATO](#) (www.ato.gov.au/individuals-and-families/coming-to-australia-or-going-overseas/coming-to-australia/returning-to-your-home-country#Lodgingyourtaxreturn)
- ridim infomesen pepa long hao blong sabmitim wan taks riten long [websaet blong PALM skim](#) (www.palmscheme.gov.au/resources/lodging-tax-return).

Toktok long emploia blong yu sapos yu nidim moa help.

Kipim ol emploimen rikod blong yu i sef

Hemia i inkludum:

- taks fael namba blong yu blong Ostrelia (TFN)
- nem blong superannuation fand blong yu long Ostrelia, inkludum Australian Business Number (ABN) blong olgeta
- superannuation memba namba blong yu

- ol infomesen long saed blong emploia blong yu inkludum bisnis nem mo adres, mo ABN blong hem
- ol rejistresen diteil blong [MyGov](https://my.gov.au) websaet (my.gov.au)
- ol diteil blong bank akaon blong yu mo wan kopi blong bank stetmen blong yu long Ostrelia blong akaon ia we bae yu wantem oli pem DASP blong yu long hem.

bae yu nidim ol infomesen ia blong mekem klem long mane blong superannuation blong yu tru long DASP, blong sabmitim wan taks riten mo tu sapos yu kambak long Ostrelia blong wok.

WAN MANIS BIFO YU AOT

Pemaot ol kaon blong yu

Hem i save inkludum:

- ol bil blong mobael fon
- eni mane we oli mekem yu faen long hem.

Tingbaot hao bae yu sanem ol seavings blong yu i go long hom blong yu

- Yu save go long ol mane transfea websaet olsem Western Union, Send Money Pacific o Rocket Remit blong jekemaot bes opsen blong yu.
- Jek wetem bank blong yu long Ostrelia sapos i gat fi blong pem blong sanem mane i go long hom blong yu.

Tekpat long wan dipaja brifing we emploia blong yu bae i givim

- Dipaja brifing ia maet hem i wetem wan grup blong ol woka o maet hem i wan storian wetem yu nomo.
- Askem blong mit wetem emploia blong yu sapos yu wantem tokbaot eni wok opotuniti long fiuja o blong kambak long Ostrelia.

Jekem sapos yu nidim eni medikol kliarens blong gobak long hom

Tingbaot:

- Medikol jek we wanwan kantri i askem, olsem blong tuberculosis mo human immunodeficiency virus (HIV)
- Wan ful helt jek inkludum long saed blong seksuel mo riprodaktif helt.
- Kasem moa preskripsen pepa blong meresin olsem kontrasepsen (famli planing) mo medikol eid olsem kontak lens o glas blong ae from se maet yu no save kasem hemia taem yu gobak.

Mekem eni faenol klem blong helt insurens o medikol isu we i bin gat long Ostrelia

- Jek wetem emploia blong yu sapos yu gat eni kwestin mo jekem infomesen pepa blong [PALM skim helt insurens](https://www.palmscheme.gov.au/resources/health-insurance) blong kasem moa infomesen: (www.palmscheme.gov.au/resources/health-insurance).

WAN WIK BIFO YU AOT

Jekem faenol pei mo ol didaksen blong yu

- Toktok wetem emploia blong yu sapos yu gat eni wari abaot faenol peimen blong yu.
- Mekem sua se yu gat inaf mane blong travel i gobak long hom.

Pripea blong aot long ples blong slip blong yu

Jekem wetem emploia blong yu abaot eni samting we yu mas mekem bifo yu aot, olsem:

- klinim gud ples blong slip
- diskonektem laet mo narafala yutiliti sevis we i on i stap
- diskonektem intanet sevis
- givimbak ol ki blong haos
- arenjem blong oli rifandem bond peimen blong yu.

Mekem wan lis blong ol fon namba mo imel we yu nidim (luk wan tebol long en blong pepa ia)

Tekem not long eni fon namba mo imel we maet yu nidim taem yu gobak long hom blong yu:

- PALM skim sapot sevis laen – kolem (1800 51 51 31) o imelem (palm@dewr.gov.au)
- emploia, maneja mo ol narafala wokman
- CLO o leba attaché blong yu
- ol narafala pipol yu bin mitim mo yu wantem kontaktem olgeta taem yu kasem hom.

Mobael fon mo SIM kad blong Ostrelia

- Kipim fon blong yu i on kasem taem yu redi blong aot long Ostrelia.
- Sapos yu save se bae yu kambak, maet yu wantem kipim fon mo SIM kad (be i gud blong save ol fi blong hemia).
- Diskonektem fon mo kanselem SIM o plan blong fon sapos yu wantem.

Arenjmen blong travel

- Mekem sua se emploia blong yu hem i givim ol plen tikit blong yu mo diteil blong travel (itinerary) bifo long 5 dei bifo long taem blong aot.

Pasem i kam fon namba mo imel blong yu we yu yusum long hom kantri blong yu

Givim ol kontak diteil blong yu olsem fon namba blong hom kantri blong yu long:

- emploia blong yu
- Dipatmen blong Emploimen mo Wokples Rilesen tru long imel: (palm@dewr.gov.au).

LONG DEI WE YU STAP AOT LONG OSTRELIA

Wanem blong karem wetem yu long plen

Karem ol samting ia long basket we yu karem wetem yu insaed long plen (no putum ol samting ia insaed long basket we bae yu jekin long hem):

- jeklis ia wetem ol fon namba we yu nidim
- paspot we i no ekspaea
- diteil blong ol flaet (itinerary) mo ol tikit mo buking blong ples blong slip sapos i gat
- preskripsen meresin (sapos i gat) mo leta blong dokta blong konfemem meresin ia we yu nidim
- smol mane blong pem kakae mo narafala samting taem yu travel
- ID kad blong yu o narafala samting blong help blong mekem DASP klem.

Samfala impoten tingting

- I gud blong kipim bank akaon blong yu i open sapos yu wantem putum mane long hem olsem faenol pei blong yu, mane blong taks riten mo mane blong superannuation. Sapos nogat, yu save klosem akaon ia. Plis jek wetem bank blong yu abaot ol fi blong pem blong kipim akaon blong yu i open.
- Sapos yu gat ol ekstra basket blong karem i go, i gud blong save kost blong hemia mo stretem bifo yu aot long Ostrelia. Hem i moa jip blong stetem hemia bifo yu kasem eapot.
- No karem bigfala kas mane wetem yu taem yu stap gobak long hom.
- I gud blong toktok wetem emploia blong yu, CLO o leba attaché sapos yu gat eni problem.
- Wan apdeit lis blong ol CLO/leba attaché i stap long [PALM skim websaet](http://www.palmscheme.gov.au/contact): (www.palmscheme.gov.au/contact).

OL KONTAK

Yusum tebol ia blong listim ol men kontak blong yu long Ostrelia. Mifala i stat blong listim samfala kontak blong yu fulumap – yu save ademap moa kontak long lis ia

NEM	FON	IMEL
Emploia blong yu		
PALM skim sapos sevis fon laen	1800 51 51 31 (hem i open long ol woking haoa nomo; be bae i open sapos i gat wan imejensi)	(palm@dewr.gov.au)
CLO/leba attaché blong yu		
Fair Work Ombudsman	(13 13 94) o (13 14 50) sapos yu nidim wan intepreta	
Hae komisen, embasi o konsulet blong kantri blong yu		