

# MEDENAN MWE DOERER EIYEN AN WETA AMIN MAGUR MWE IMIN ARR NEED EIY

Bitune checklist panaw imin ana naw need eiy wanim gadow jan obun am reda eben bwiom aga magen am magura PALM scheme.

Ngabem nan doerer eiy amo na turim mana imin wa nim aya.

## ANGO MARAMEN JAN OBUN AM REDA

### Aya wam passport jha magen dae'in wan eobeni

- Jhaw wanim reda Naoero bita wam passport nim magur mwe ya mag dae'in bwe nim mo mwe derder medenam yat immigration.
- Awe am magur wanim aya ken wan requirements eben bwiom mwe ken imin wanim riring tsiniya ngea wam passport teiyit dae'in an mag dae'in bwe wanim gona reda yan eben bwiom.
- Embine Pacific mwe Timor-Leste high commissions, embassies mwe consulate yan Otareria gona bouguw bed yun wam passport jha maget dae'in oa garin wam passport mwe panaw iken imin naw riring.

### Pumwon mwe bita am dae'in teng reda

Gona doerera ngabem ungon am teng reda bwim.

Tawe embina amin magur ebeyo ara dae: Ngabem or amin magur nan ogiten mammo mwe pumwe bein am reda eben bwiom. Inimagen aiyimo ibum nan egadaw rana wam ticket jan obun am weta. Jhaw teng kuda tawe weta wora numpa ngea ogiten gadow (1800 51 51 31) oa wora email bed eya ([palm@dewr.gov.au](mailto:palm@dewr.gov.au)).

Tawe amin magur bina roko ara dae: tawe pwan mwe pumwe wam bein am reda adu eben bwiom. Gona doerera embina ngabem ura nim aya ken:

- Towon meyona debarin mwe pumwon meyona debarin
- Iken meyona wanim akada meyona domestic flight oa degeri meyona yadu International airport yan Otareria.
- Egen ngaben wam eberr gona abu mwe egen pumwon jhaw erawida bita ngaben oiyaw. (Amaron aga nan ouwak pumwon jhaw wanim pumwe bita pudu erawin wam kilo).
- Pumwon emeg jhaw reda bwiom. Jha need eiy
- Pumwon towom atsin yat airport adu bwim
- Bita ebakin mana imin awe gona abu adu eben bwiom gurr dabeike meounga mwe weya pumwe wan tax.

### Aya wam muk

Tsiniya teng tawe pumwe wam ticket bein am reda, wanim amaron nim tsimine wam muk mana awe ogiten ungangot.

Wa nim aya bet jha towada wam muk bwe ju bed pumwon ongom mwe nimem.

## EIJU MARAMEN JAN OBUN AM REDA

### Doerera amin bwim ungon am reda

Naw teng pwan mane:

- Wam gorr ngea awe ogiten gadow jan obun am weta adu Otareria
- Bita emuk awe wanim gona
- Ken imin naw riring mwe etemwan am ibibogi eiy bita am reda.
- Imin ngana awe row oa an teng amin bwim awe nim kaniya ura. (amaron nim ya pudu erawun wam kilo bwe ouwak pumwon jhaw wanim pumwe extra)
- Etemwan am waw adu bwim atsin yat airport.

Jha tsimine am kuda, gona doerera wam amin magura eben bwiom. Tedan aya mbeta list jen bina amin magur CLO gona aya ne [PALM scheme website](http://www.palmscheme.gov.au/contact): ([www.palmscheme.gov.au/contact](http://www.palmscheme.gov.au/contact)).



### Aya ken ungon wam visa

- Oduna ngabem nim panaw ken ungon wam visa mwe jed jha mag dae'in. Embina amin magur nan aya atsin yun bita wora [immi.gov.au](http://immi.gov.au) account mwe ura [gona aya yun bita website: \(www.homeaffairs.gov.au/immiaccount\)](http://www.homeaffairs.gov.au/immiaccount).
- Awe wanim anani ungon bitune bwe naw tsidin bed jed ta edae gonan abu wam bita superannuation towe wam muk aga wanim redan eben bwiom.

### Gadow wam portfolio eran bein mak mana imin wa gona

Agaw magur yan Otareria mak mungana imin wa gona wanim epoiy mak yan ekwon portfolio.

Memak imin:

- Wam CV towe ungon bita am magur mwe wan derreta ngabem
- Memak wam dabook mana awe gona yan Otareria
- Wam riten beit dreiba mwe machinery tickets
- Mana wam awe gona atsin yun mana community membership mwe towe sports.

### ARO MARAMEN JAN OBUN AM REDA

#### Wo nim anani etemwan am abu wam superannuation agaw redan yan eben bwiom

Awe gona apply'a nim metuwa bita wam muk agaw erawin Otareria yun bita Departing Australia Superannuation Payment (DASP).

- Ngea bita DASP amin Australia Tax Office (ATO) magur yun. Jhaw wanim apply geiduwa [bita wora website: \(www.ato.gov.au/individuals-and-families/coming-to-australia-or-going-overseas/coming-to-australia/returning-to-your-home-country#Claimingyoursuper\)](http://www.ato.gov.au/individuals-and-families/coming-to-australia-or-going-overseas/coming-to-australia/returning-to-your-home-country#Claimingyoursuper).
- Gona riring bed na Otareria agaw reit tuk na rana mbeta DASP application, aga wa gwein apply naw amatun mwe naw oberen jha rana wam application arowanga mana imin pwan na naw gonan ani ngea wam muk na yan eben bwim agaw redan.
- Memak imin mana towe DASP, mana wanim gona mwe etemwan an waw bita am apply mwe mana panaw etemwan am amatu bita DASP bwe wanim abu wam muk. Naw yedo yun marana [PALM scheme website: \(www.palmscheme.gov.au/resources/superannuation-pacific-workers\)](http://www.palmscheme.gov.au/resources/superannuation-pacific-workers).
- Tedan aya iken ana imin wanim gadow bein bita am abu bita DASP. Memak mane information mo ken am riringow ne Otareria bwe yab eiya yaw jha wanim ani. Memak wam dabook nim tsimine wam copy'n. Gona doera embina yun mana superannuation fund iken ana document ura nan tengeiy mwe awe nan gadow.
- Mo kor jhaw owonan wam bank account yan Otareria bwe nan pumwe na ngea wam DASP.
- Tedan doerera ngabem jhaw teng poug. Bina amin magur nan bouguw kor jhaw gona arowanga ura oa meta mana wora kereri towe DASP.

#### Wo nim kererin mamoyen wam tax yan Otareria jan obun am reda eben bwiom (Ta ya ambina roko ara dae'in magur)

Tsiniya awe inimagen embina roko dae'in ara magur nan ura tengeiyuw wanim ereda memak wam tax. Information wanim tsid:

- [Bweida bita website \(www.ato.gov.au/individuals-and-families/coming-to-australia-or-going-overseas/coming-to-australia/returning-to-your-home-country#Lodgingyourtaxreturn\)](http://www.ato.gov.au/individuals-and-families/coming-to-australia-or-going-overseas/coming-to-australia/returning-to-your-home-country#Lodgingyourtaxreturn)
- Bitune website ne eiy panaw memak imin towe tax return [PALM scheme website \(www.palmscheme.gov.au/resources/lodging-tax-return\)](http://www.palmscheme.gov.au/resources/lodging-tax-return).

Doerera amin magur jhaw ya metuwaw.

#### Memak ungom mwe imin towe am magur wanim ranga kor

Ane metu bed:

- wam Australian tax file number (TFN)
- Egen bita wam Superannuation fund towe wam muk, epoda bita wan Australian Business Number (ABN)
- Bita wam numpa't account

- Memak mana wam details, mana bed egen bita emagur mwe no meg mwe wora ABN
- Mana wora egot regita website [MyGov](http://MyGov) ([my.gov.au](http://my.gov.au))
- Wam bank numpa mwe wam bed copy statement eran atsin yun marana Australian bank mbeta nan DASP amatu na ta wam muk.

Mane naw need eiy bein am ani bita wam Muk atsin turin DASP, amatu marana wam tax return mwe jha wa nim reda mwe tuk magur yan otareria.

## AIQUON MARAMEN JAN OBUN AM REDA

### Wanim pumweda memak imin ana etiok pumwe

Mane metu mak jhan:

- Wam birr'ut derrpon
- Am dura yat edogor or imin wa aturai.

### Kamarar eiyen ta onowen bita wam muk wa reit angangod yadu bwim

- Gona nanga mana websites tekeiy Western Union, Send Money Pacific, oa Rocket Remit ura gona panaw iken eya mo ken.
- Gona aya bed bita wam bank na Otareria jha timine muk nan tow jha nim onowe muk adu eben bwim.

### Tedan metaya mana dae'it panayemie ungon amie weta

- Ngune bitune departure briefing gona memak engame oa gona bed tawe mwe amea or eita amin pwan ungot weta.
- Kudaya ngabem jha gona murr epo bwe wa teng doerer eiy inga ju emagur bweida oa uduna ungon am reda bwim.

### Jha wanim reda eben bwim check eiy wam mana beit yat aruk

Mane wanim aya:

- Earuk ana bita eb tengeiyuw wanim aya tekeiy tb mwe human immunodeficiency virus
- Memak earit aruk ana towe am kamekor
- Kokon nim towada memak ongum Kagame ana naw needeiy tekeiy mana beit jeng oa mana kor tekeiy bein mem oa wam parati bwe weki kor jha nan timine mana ogiten gadow.

### Bitu Insurance towe wam earuk gona ani bein am owunan jhaw arog

- Jya tsimine am kuda gona odona embina ngabemie oa aya yun bita website [PALM scheme health insurance](http://PALM scheme health insurance): ([www.palmscheme.gov.au/resources/health-insurance](http://www.palmscheme.gov.au/resources/health-insurance)).

## AIQUON WEEK JAN OBUN AM WAW

### Maramum mwe to'yen maramum

- Jha tsimine am kuda towe maramum doerera ngabem
- Enim tsimine wam muk jha wanim reda bwim.

### Am erawi ina wa meg

Mana imin wanim riring odona ngabem. Awe wanim riring:

- Aderder bita megem wa meg jhan
- Abi memak ejin yan bita megum
- Abi wam internet
- Daking wanim aredowan
- Bitu wam bond nim reda.

## Memak numpa mwe email mana naw needeiy ereda mak yat dabook. (gona aya mbeta no magun jung)

Aga wa redan adu eben bwiom kokon nim tsimine memak wam numpa mwe email embina amin magur:

- Gona bed ugunon mane PALM scheme support service line – call (1800 51 51 31) or email ([palm@dewr.gov.au](mailto:palm@dewr.gov.au))
- Embina ngabem mwe dangomun amin magur
- Embina wam CLO oa labour attache
- Engame bina uran dangom mwe wa teng contact eiy ura.

## Otareria sim mwe derrpon

- Bita wam derrpon nim ta pwi yaden am erawi Otareria
- Bita wam derrpon mwe wam sim wanim ta ranga aga bed wa tsid wanan redan. (wo nim amaron aga tsimine puwmon)
- Jhaw weya tengeiy gona abi wam derrpon mwe abi bed wam sim.

## Wam traburr

- Kokon wam ticket bein am weta enim ogiten oiyaw aiyimo ibum jan obun am weta.

## Wam numpa mwe email

Wam numpa bein na eben bwiom mwe email wanim gadowa:

- Ambina ngabem
- Bina na yat Department of Employment mwe bina yat Workplace Relations via email: ([palm@dewr.gov.au](mailto:palm@dewr.gov.au)).

## BITA IBUM NAW ERAWIN OTARERIA

### Ken ana imin wanim abu yat debarin

Yan wam eberr bita naw abuyaw yat debarin. (ya bita awe check in eiy):

- Numpa't derrpon
- Wam passport
- Wam ticket mwe bita bein megum
- Ongum Kagame jha tsimine mwe wam dereta atsin turin wam dogida pwan am need eiy mana kagame
- Emuk bein ongum jhaw traburr
- Wam ID bein bougen aniyen wam DASP.

### Mane imin gagando

- Naw kokon mbeta wam bank account nim ta pweida jha wanim amatu wam muk tekeiy mana dugdugin maramom, mana pumwet tax mwe wam superannuation. Oa, gona bed jima rana wam account. Odon rana wam bank jha tsimine imin wanim pumwe min jha nim ta pweida rana wam account.
- Jan obun am erawi Otareria wa nim gadow mana wam eberr mwe ananiyun ana pudu erawin royin mwe aya bed pumwora. Awe ananiyun bita nim mo pumwon mana wam eberr roy jhan obun am egada yat airport.
- Weya kebab emuk ouwak jha wanim reda adu bwim
- Jha tsimine imin gaturai oa tamo imin teng kudaiy tedan doerera ngabem oa bina CLO.
- rana list'ut egen bina CLOs/labour attache gona yedow yun bita website [PALM scheme website](http://www.palmscheme.gov.au/contact): ([www.palmscheme.gov.au/contact](http://www.palmscheme.gov.au/contact)).

## CONTACT

Mbeta no jung gona ugunon mwe ereda memak embina naw tedan doera ura, mana wara contact bein Otareria.

EGORA	WORA NUMPAT DERRPON	WORA EMAIL
Ngabem		
PALM scheme support service line	Ta dae'it magur gona ring eiy tune 1800 51 31 Oa jha tsimine kor woun	<a href="mailto:palm@dewr.gov.au">(palm@dewr.gov.au)</a>
Wam CLO/Labour attache		
Bina Fair Work Ombudsman	Jha tengeiy engame nim doerin bwim gona ringeiy mane numpa 13 13 94 oa 13 14 50	
Embina wam edogor amin magura eben bwiom		

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